**Ventura PTO**

 **Sign-In**

**March 6, 2024**

**Shea Willis - Acting President**

**Cari Woods - Vice President**

**Wendy Stoeckel -Treasurer**

**Negin Kaufman-Communication Liaison**

**Nicole Singh -Secretary**

**Lori Coleman- Teacher Appreciation Liaison**

**Allison Corritore- Student Appreciation Liaison**

**Allison Justo- Student Appreciation Liaison**

**Negin Kaufman, Social Media Liaison**

**Debbie Shafron, Athletic Booster Club President**

**WELCOME**

**8:30am Meeting Called to Order by Shea Willis (Acting President)**

**Attendees:**

1. Corinne Kotila
2. Shea Willis
3. Nicole Singh
4. Allison Justo
5. Wendy Stoeckel
6. Danielle Hsu
7. Cari Woods
8. Dianna Orchard
9. Michelle Boncel
10. Alisa Bonsignore
11. Leah Gronner
12. Kym Ward
13. Lori Coleman
14. Christina
15. Negin Kaufman
16. Rosivach
17. Aaron Trigg
18. Gordon Brown

**Brief PTO History and Mission**

*Rancho Solano PTO Inc. is a 501(c)(3), non-profit organization that oversees the Greenway PTO Committee, Ventura PTO Committee, and Mustangs Athletic Booster Club all while communicating with the Rancho Solano Leadership Team.*

*The Rancho Solano’s PTO Inc (and its sub committees on both campuses) goal is to support students, teachers, and parents by providing educational and community-oriented events including, but not limited to, teacher/student appreciation, special meals for teachers, supporting athletics, fine arts, clubs, special events and school/department related requests. All students and staff will benefit from the efforts of the organization. The organization is to be funded through fundraising efforts that include events provided to our local RS community and hosted by the members of the PTO organization.*

**Leadership Update**

**8:35am**

* **Gordon Brown**- HS Principal
	+ Thanks to PTO for support for 9th Grade Girls’ Self Defense & Safety Class. Will be tomorrow morning at 8-10am. End of month for 12th grade girls. Next year hope to do it for all 12th boys & girls. Not budgeted for 10th & 11th grade girls for this year. If 10th & 11th grade parents interested, reach out for possible options but 2 hr. session cost $1500 if together & $2k if 2 sessions. Parent Teacher Conferences starting 1-8pm tomorrow & 8-12pm Friday. Spring Break next week. Prom coming up April 5th @ Rancho. Food truck Wetzel Pretzel will be on site. If interested in helping, reach out to Charlie Drummond. International Day is March 22nd after lunch & open to all parents. Would like to do 12th grade graduation reception area behind curtain w/ cookies & refreshments. Ventura PTO budgeted $800.
* **Aaron Trigg**- Athletic Director
	+ Last night had HS Winter Sports Banquet. Cold Beers and Cheeseburgers after banquet for Community Night. Spring sports have started. HS Golf Team yesterday shot 1 under par. Tennis had tournament last night with returning defending State Champ. Track and Volleyball tournaments coming up. MS had first swim meet last night. Boys and Girls Basketball are undefeated for 1st week of season. Rancho Golf Tournament fundraiser at 68 total signups with goal of 100. Currently will cover costs. Last week ‘Helicopter Ball Drop’ contest has taken off & sold 330 golf balls @ $25 a ball or $100 for 5. Free Dress Day if student sells or buys 1 golf ball. All golf balls numbered w/associated buyer & 3 closest to hole wins.
* **Corrine Kotila**- PTO INC.
	+ Need increased ticket sales for Gala. Goal 300 & only at 180. Budget goes to Teacher Appreciation, Student Appreciation, Teacher Grants, Mix & Mingle & start up budgets for Greenway PTO, Ventura PTO & PTO INC. Special Senior section for graduating Seniors. If enough kids interested, might be able to organize Open Gym night for daycare. Parents can purchase tickets for teachers to attend, company donations welcome & looking for more in-kind donations for auction. Gordon auctioning “Principal for the Day” and LS auctioning “Security for the Day” for students to drive around w/ security. Have DJ and Mentalist for Gala. Only few items included for Live Auction including full semester of tuition. Tuesday, March 19th deadline for ticket sales. PTO INC having elections after Campus Committee elections.

**COMMITTEE REPORTS**

**9:03am**

**Shea Willis-PTO Updates/Upcoming Events**

* Meetings- 1st Wednesday of every month via Zoom @ 8:30 to 9:30 am.
* Communications-Register on our website (rspspto.org), PTO News on Blackbaud & follow us on social media.
* Fundraising-Received over $44,000 in donations. Never too late to make your annual donation of $300 + per family. QR code (PayPal & Venmo), PTO Website (Annual donation link), cash or check to Judith @ front desk.
* Community Nights- February CPK total was $111; Last night was Cold Beer & Cheeseburgers. Café Rio April 17th and May’s TBD but attempting to arrange w/ new Shake Shack on Via de Ventura.
* Past Events-Thanks to Allison & Wendy Valentine’s Day treats for all students & all volunteers bagging & passing out. Thank you for volunteers that step up & helped w/ Valentine’s Day lunch for teachers & staff.
* Upcoming Events-
	+ International Day- March 22 Ventura PTO sponsoring gift cards & waters.
	+ Gala- April 20, Hilton at Cavasson. Deadline tickets sales is March 19th.
	+ Teacher Appreciation Week 1st Week of May.
	+ 8th Grade Graduation Signs & 12th Grade w/personalized signs; Past organized by Shawn McCracken. Looking for new lead.
	+ 12th Grade Graduation- Reception set up and help.
* Upcoming Elections- President, Vice President, Admit, STUGO and ABC meeting early May to coordinate calendars; Corinne Kotila will help set up digital slate. Anyone interested reach out directly or watch for emails.

**Lori Coleman-Teacher Appreciation**

* Thank you to Metivier Family for donating February breakfast & Goodman Family for March Snacks. Thanks to 6th Grade family who donated February snacks. Upcoming 7th Grade snack drop off March 22nd. Thanks to Karolyn Fulton for handling all birthday Bundt Cakes.

**Allison Justo- Student Appreciation**

* THANK YOU to all volunteers that helped w/Valentine treats for students!!!

**Danielle Hsu: Grade Room Representatives: Updates**

* No updates

**Neg Kaufman-Communication Liasson**

* Follow us on Instagram and Facebook. Contact Neg with any school related events, posts, & photos to negin.nikou@icloud.com. Follow us on Facebook @ Rancho Solano PTO or Instagram: @rspspto.

**GRANT REQUESTS**

$1500 to Principal Gordon Brown; 9th grade girls self-defense class; GRANTED

$1080.50 to Charlie Drummond for Wetzel Pretzel Truck at Prom 2024; GRANTED

$726.23 to Chris Kotila to update 3-D printers for students; GRANTED
$400 to Dr. Dane Spencer to purchase special & personalized books for all Senior students; GRANTED

**Need help with the following Committees**

* Gala Sponsors and donations needed- tickets, vacations homes, wine, gift cards, etc.
* Teacher Appreciation Week: 5/2-5/6
* Graduation Signs for 8th & 12th Grade
* Fundraising/ Corporate Donors
* Our PTO website lists our sponsors either parent lead or community lead that could benefit from the PTO promoting and encouraging their usage. Please peruse the website for the lists of these vendors that most likely will give RS discounts. We do NEED someone to oversee passive and active fundraising avenues for the PTO!

**PTO FINANCIAL REPORT**

**9:15am**

* **Financial Update and Budget – Wendy Stoeckel**
	+ $40k in account as of end of February. Critical more Gala participation for incoming General Fund for Ventura PTO. Next year’s cash balance forecasted to be $15k.

**REMINDERS**

**9:20am Reminders**

**Ventura Meeting 2023-2024 Meeting Schedule**

*\* 1st Wednesday of the Month via Zoom (Meeting ID: 859 1137 2784; Password: 308664)*

* Wednesday, April 3rd at 8:30 am
* Wednesday, May 1st at 8:30 am

**MEETING CLOSE**

**9:20am Open for Comments & Questions**

* Question (Leah Gronner)- Student trips uniform options for upcoming class trips? How about creating a class t-shirt?
* Answer (Gordon Brown)- Would be great for next year’s trip to build in to cost for April 8th but too tight deadline for this year’s trip.

**9:24am Adjournment made by Shea Willis**

Meeting minutes taken by Ventura PTO Secretary Nicole Singh *on 3/06/2024*

*Copies of all RS PTO meetings are retained permanently in the board record book in the Rancho Solano Upper School Principals office as well as on the RS PTO secure website.*