



RANCHO SOLANO PTO, INC.

Rancho Solano PTO, Inc.

Meeting Agenda

November 7th, 2024

Corinne Kotila -PTO Inc President

Doug Malmgren – Vice-President

– Treasurer

Jen Millikin- Secretary

Emily Alice – LS Committee Leader

Shea Willis – US Committee Leader

Kyle Robertson – Athletic Booster Club Committee Leader

WELCOME

11/7 9:04 Called to order by Corinne Kotila

- **Attendees:** Corinne Kotila, Jen Millikin, Doug Malmgren, Michelle Boncel, Kyle Robertson, Shea Willis, Emily Alice, Erika Goethe

OLD BUSINESS

- **Greenway Campus Updates** by Emily:
 - 120K in account
 - Giving Circle couples around 50
 - Book fair was successful, planning for holiday and spring fairs
 - Snack fairy and spirit wear doing well
 - Granted a request for a banner printer
 - Two families granted art supply request
 - Working on getting a golf cart
 - Splash n Dash rescheduled
 - Starting monthly teacher spotlight (accomplished through nominations)
 - Booked Grayhawk for royal weekend; looking at MacDonald ranch for Queen and Prince dance
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- **Ventura Campus Updates** by Shea Willis:
 - Exceeded goal – at 59K
 - Pizza party Oct. 15th w/ free dress
 - Senior retreat went well
 - Halloween fun on Oct. 31st (caramel apples)

- **Athletic Booster Club Updates** by Kyle:
 - Golf tournament planned for March
 - Begin fundraising push. Project: replacing indoor scoreboards with LED videoboards
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- Michelle Boncel -
 - Books closed through 6/30
 - IRS letter: waiting on support from Raja that certified mail was sent on time, will send to IRS once that is received, and looking to get the penalty waived.
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- **PTO, Inc. Updates** – Corinne:
 - Update on badge tech call (quoted 8k per campus every year for 5 years, final bill was 250k). Decided that cost was not feasible.
 - 700 tickets sold for anniversary party
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- Doug:
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- Leaving membership tool kit due to page, limitation and costs
 - Blue host: Will need web, designer, or their skill set to help transition. Planning to make the transition over winter break.
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- **All RS Campuses Report Updates by the Principals:**
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- Greenway Lower Campus- Theresa Navabi – n/a
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- Ventura Upper MS Campus- Erika Goethe
 - Starting conferences, progress reports
 - MS socials coming up at end of October
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- Ventura Upper HS Campus – Gordon Brown:
 - 200 attendees at homecoming dance (largest turnout ever)
 - Breathalyzers used, contributed to overall good time
 - Silver tray ceremony coming up
 - PSAT testing for 9th-11th on Oct. 16th
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- Athletic Department and New Campus Build Out- Aaron Trigg:
 - Homecoming went well
 - Two state swimming qualifiers
 - Winter sports start Nov. 4th
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- Managing Director – Scott Salk: n/a

CAMPUS/LEADERSHIP UPDATES

- **All RS Campuses Report Updates** by the Principals:
- **Greenway Lower Campus-** Theresa Nabavi: not in attendance
- **Ventura Upper MS Campus-** Erika Goethe:
 - Middle school building permit submitted, answering questions to salt River, providing info to parents and reenrollment info email
 - Submitted a grant scholarship for trip cost for one 6th grader, grant accepted already
- **Ventura Upper HS Campus** – Gordon Brown: not in attendance
- **Athletic Department and New Campus Build Out-** Aaron Trigg: not in attendance
- **Managing Director** – Scott Salk
 - Cautiously, optimistic middle school building will be open for first day of school next year
 - Getting permit for LED sign on upper school (issue with being on tribal land)
 - Getting new air conditioners at Greenway
 - Greenway tent might be taken down early, in this instance PTO will likely receive a prorated refund (as they put funds toward the endeavor).

COMMITTEE REPORTS

- **Greenway Campus Updates** – Emily Alice Klein
 - First monthly teacher spotlight went well
 - Robust volunteer turnout for Splash & Dash
 - Partnering with local yoga studio for community give back (20% goes to PTO)
 - Bulletin board is up
 - Holiday book fair instead of store
 - Royal weekend planning is underway
 - Efforts to get Greenway their own golf cart were successful
- **Ventura Campus Updates** – Shea
 - Exceeded one time ask goal
 - Planning Mustang circle event at Matros
 - \$200 cash teacher gifts for holidays
 - Grant request for 1K, and funded new ice machine in upper school cafeteria
- **Athletic Booster Club Updates:**
 - Goal is to raise 80K for two interactive video boards in the gym. One family has offered a large donation toward that.
 - New vending machines projected to bring in \$200 to 400 a month of passive income.
 - Golf scramble email will go out around Thanksgiving.
 - Michelle Boncel –
 - Money is out of Fidelity and over to Greenway.

- IRS letter: waiting on support from Raja that certified mail was sent on time, will send to IRS once that is received, and looking to get the penalty waived.
- Working on tax return.
- **PTO, Inc. Updates** – Corinne & Doug
- Fall event – overall success, earned 40 to 45K for each campus.
- Community nights discussion on how to make them more profitable/easier
- **Doug:**
- Building new website on Wix (discussion around pages/tabs)
- Connecting with Cindy on building out online store.
- Planning to launch site over Christmas break.

NEW BUSINESS

- Treasurer appointments
- Money market/investment account

FUTURE EVENTS

Reminder of future PTO Inc Meetings:

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- 8/1
- 9/5
- 10/3
- 11/7
- 12/5
- 1/2
- 2/6
- 3/6
- 4/3
- 5/1

ADJOURNMENT

