



# RANCHO SOLANO PTO, INC.

## Rancho Solano PTO, Inc.

### Meeting Agenda

October 3<sup>rd</sup>, 2024

Corinne Kotila -PTO Inc President

Doug Malmgren – Vice-President  
– Treasurer

Jen Millikin- Secretary  
Emily Klein Alice – LS Committee Leader  
Shea Willis – US Committee Leader

Kyle Robertson – Athletic Booster Club Committee Leader

## WELCOME

10/3      9:06 Called to order by Corinne Kotila

- Attendees: Corinne Kotila, Jen Millikin, Doug Malmgren, Aaron Trigg, Michelle Boncel, Kyle Robertson, Shea Willis, Emily Alice Klein, Erika Goethe, Gordon Brown,

## OLD BUSINESS

- Greenway Campus Updates** by Emily:
  - One time ask of \$250 per family
  - 22K raised from the mix and mingle
  - Sub committees have found families for the teacher lunches
  - Working on dates for the royal weekend
- Ventura Campus Updates** by Shea Willis:
  - Doing well reaching donation goal, using a pizza party incentive to reach 55k goal.
  - Mix n Mingle successful
  - A few families have joined Mustang Circle
  - Prepping for senior events (retreat, breakfast, paint parking spots)
  - Homecoming week of Sept. 25<sup>th</sup>, dance on 9/28
  - Sign-ups full for teacher lunch appreciation for the year
  - Granted a request for piano stand for baby grand piano

- **Athletic Booster Club Updates** by Kyle: Website updates, Golf in March at Talking stick, Mustang Circle,
- **Michelle Boncel** - IRS letter, sending power of attorney to Corinne to sign so she can speak with IRS.
- **PTO, Inc. Updates** – Corinne:
  - Website buildout
  - Fidelity
  - Bank accounts all closed and moved to Chase
  - Rancho anniversary party will be October 19 from 5 to 8 PM, activities for all ages.
    - Three sponsorships sold right away; general admission is \$10. There is space for student involvement/showcasing work goal from event: raise 30K but hoping for 50K.
  - **Doug:**
    - Leaving membership tool kit due to page, limitation and costs
    - Blue host: Will need web, designer, or their skill set to help transition. Planning to make the transition over winter break.
- **All RS Campuses Report Updates by the Principals:**
  - **Greenway Lower Campus-** Theresa Navabi –
  - **Ventura Upper MS Campus-** Erika Goethe –
    - Middle school clubs started.
    - Prepping for progress reports and conferences
  - **Ventura Upper HS Campus** – Gordon Brown:
  - **Athletic Department and New Campus Build Out-** Aaron Trigg:
    - Fall sports started, high school volleyball started
    - Hosting athletic parent seminar
    - Swimming and cross-country meets underway, traveling to flagstaff for a meet
  - **Managing Director** – Scott Salk:
    - Suggest a shuttle bus for parents parking far away during the 70th birthday party
    - Lease on business park next door has been signed

## CAMPUS/LEADERSHIP UPDATES

- **All RS Campuses Report Updates by the Principals:**
  - **Greenway Lower Campus-** Theresa Nabavi: not in attendance
  - **Ventura Upper MS Campus-** Erika Goethe:

- Starting conferences, progress reports
- MS socials coming up at end of October
- **Ventura Upper HS Campus – Gordon Brown:**
  - 200 attendees at homecoming dance (largest turnout ever)
  - Breathalyzers used, contributed to overall good time
  - Silver tray ceremony coming up
  - PSAT testing for 9<sup>th</sup>-11<sup>th</sup> on Oct. 16<sup>th</sup>
- **Athletic Department and New Campus Build Out-** Aaron Trigg:
  - Homecoming went well
  - Two state swimming qualifiers
  - Winter sports start Nov. 4<sup>th</sup>
- **Managing Director – Scott Salk:** not in attendance

## COMMITTEE REPORTS

- **Greenway Campus Updates – Emily Alice Klein**
  - 120K in account
  - Giving Circle couples around 50
  - Book fair was successful, planning for holiday and spring fairs
  - Snack fairy and spirit wear doing well
  - Granted a request for a banner printer
  - Two families granted art supply request
  - Working on getting a golf cart
  - Splash n Dash rescheduled
  - Starting monthly teacher spotlight (accomplished through nominations)
  - Booked Grayhawk for royal weekend; looking at MacDonald ranch for Queen and Prince dance
- **Ventura Campus Updates – Shea**
  - Exceeded goal – at 59K
  - Pizza party Oct. 15<sup>th</sup> w/ free dress
  - Senior retreat went well
  - Halloween fun on Oct. 31<sup>st</sup> (caramel apples)
- **Athletic Booster Club Updates:**
  - Begin fundraising push. Project: replacing indoor scoreboards with LED videoboards
  - Golf tournament planned for March
- **Michelle Boncel –**
  - Books closed through 6/30
  - IRS letter: waiting on support from Raja that certified mail was sent on time, will send to IRS once that is received, and looking to get the penalty waived.
- **PTO, Inc. Updates – Corinne & Doug**

- Update on badge tech call (quoted 8k per campus every year for 5 years, final bill was 250k). Decided that cost was not feasible.
- 700 tickets sold for anniversary party
- **Doug:**
  - Continuing to research website build-out

## NEW BUSINESS

- Corinne:
  - Trip scholarships
- Doug:
  - PTO websites

## FUTURE EVENTS

### Reminder of future PTO Inc Meetings:

- 8/1
- 9/5
- 10/3
- 11/7
- 12/5
- 1/2
- 2/6
- 3/6
- 4/3
- 5/1

## ADJOURNMENT

