**Ventura PTO**

 **Sign-In**

**February 7, 2024**

**Shea Willis - Acting President**

**Cari Woods - Vice President**

**Wendy Stoeckel -Treasurer**

**Negin Kaufman-Communication Liaison**

**Nicole Singh -Secretary**

**Lori Coleman- Teacher Appreciation Liaison**

**Allison Corritore- Student Appreciation Liaison**

**Allison Justo- Student Appreciation Liaison**

**Negin Kaufman, Social Media Liaison**

**Debbie Shafron, Athletic Booster Club President**

**WELCOME**

**8:30am Meeting Called to Order by Shea Willis (Acting President)**

**Attendees:**

1. Shea Willis
2. Negin Kaufman
3. Corinne Kotila
4. Wendy Stoeckel
5. Dianna Orchard
6. Nicole Singh
7. Danielle Hsu
8. Allison Justo
9. Lori Coleman
10. Alisa Bonsignore
11. Leah Gronner
12. Aaron Trigg
13. Gordon Brown
14. Michelle Boncel

**Brief PTO History and Mission**

*Rancho Solano PTO Inc. is a 501(c)(3), non-profit organization that oversees the Greenway PTO Committee, Ventura PTO Committee, and Mustangs Athletic Booster Club all while communicating with the Rancho Solano Leadership Team.*

*The Rancho Solano’s PTO Inc (and its sub committees on both campuses) goal is to support students, teachers and parents by providing educational and community-oriented events including, but not limited to, teacher/student appreciation, special meals for teachers, supporting athletics, fine arts, clubs, special events and school/department related requests. All students and staff will benefit from the efforts of the organization. The organization is to be funded through fundraising efforts that include events provided to our local RS community and hosted by the members of the PTO organization.*

**Leadership Update**

**8:35am**

* **Gordon Brown**- HS Principal
	+ Finishing winter sports. Hoopcoming was a success & thanks to STUGO. Eligibility reports start Friday. Sending request for Senior & Freshman girls self-defense & self-awareness class. Looking for 2 day workshop for $1500. Aaron Trigg already working with boys on role as young men in society & character development. $5k for schoolwide imitative for all girls.
* **Aaron Trigg**- Athletic Director
	+ Winter sports finishing. Last night boys & girls basketball finished regular season with wins. New rankings coming out & girls will play on Thursday. Only 2nd post season for Girls Basketball. Boys Basketball 3rd seed going into state tournament in Prescott. Boys’ 3rd straight region championship win. Girls’ soccer state championship today at America Leadership Academy. 1st in school history. Palm Team headed to Nationals next weekend. Spring sports starting in next several weeks. Golf Tournament has 48 registrations so far w/ goal of 100. Looking for sponsors. Raffle donations for in kind items. Winter Sports HS banquet March 5th on Ventura Campus. Cold Beer & Cheeseburgers community night right after gala.
* **Corrine Kotila**- PTO INC.
	+ Needing donations for Gala. Tickets on sale now. Big ticket donations including 1 semester free tuition lower & 1 upper campus, party bus, Principal for the day, 4 tickets to comedy club, etc. Link on PTO website. 2 free dress & pizza party for most tickets & bringing in most donations for silent auction. Communication plan w/ social media post from school & room reps being finalized. Still looking for sports tickets, vacation homes, restaurant gift cards for basket items. Wine bottles drop off link on website.

**COMMITTEE REPORTS**

**8:50am**

**Shea Willis-PTO Updates/Upcoming Events**

* School supplies drive held as admissions for Hoopcoming & donations will be handed out in Puerto Rico & Costa Rica
* Meetings- 1st Wednesday of every month via Zoom @ 8:30 to 9:30 am.
* Register on our website/update information (rspspto.org) & PTO News on Black Baud/ Social Media
* Fundraising-Received over $44,000 in donations. Never too late to make your annual donation of $300 + per family. QR code (PayPal & Venmo), PTO Website (Annual donation link), cash or check to Judith @ front desk.
* Community Nights- January 16th was at Flower, February 6th was California Pizza Kitchen & Tuesday March 5th @ Cold Beer and Cheeseburgers**.** Remember to mention Rancho Solano for credit. Most popular have been Rusty Tacos, Chipotle, & Hopdoddy Burger Bar. Café Rio April.
* Past Events- Friday Jan 19th celebrated National Popcorn Day. Cactus Corn popped fresh popcorn and served individual bags to students & faculty during lunch. Huge thanks to Wendy Stoeckel for arranging and Allison and Neg for overseeing.
* Upcoming Events-
	+ Valentine Bags-Volunteers slots filled to assemble Valentine treats Monday February 12th after drop off in cafeteria.
	+ Ventura PTO sponsored Valentines “Grilled Cheese and Soup” lunch serving chicken noodle & tomato soup, grilled cheese sandwiches and a Valentine’s cookies.
	+ RSPS Gala Spring 2024-April 20th, 2024 @ the Hilton Cavasson. Email ventura@rspspto.org if interested in volunteering. Sponsorship opportunities still available w/ list on PTO website. Contact Corrine Kotila or Cari Woods if interested. Info flyer posted on Blackbaud.

**Lori Coleman-Teacher Appreciation**

* Updates- Lounge & monthly Gratitude on Signup Genius. Thank you to Noble Family for sponsoring donuts w/ Ventura PTO sponsoring oats. Thanks to Metivier Family for February. Thanks to 11th & 12th grade families who dropped snacks. Upcoming 6th grade March snack drive. Thanks to Karolyn Fulton for January Birthday Bundt Cakes.

**Allison Corritore & Allison Justo- Student Appreciation**

* Upcoming Valentine’s Day Treat bags for February. March monies for Student Appreciation events can go towards Self-Defense classes.

**Danielle Hsu- Room Reps**

* Continuing to send info to Room Reps. Will share Gala communications. Looking to consolidate info to 1 email.

**Neg Kaufman-Communication Liasson**

* Follow us on Instagram and Facebook. Contact Neg with any school related events, posts, & photos to negin.nikou@icloud.com. Follow us on Facebook @ Rancho Solano PTO or Instagram: @rspspto.

**GRANT REQUESTS**

* $1400 grant request for Disney Grad Night 2024; GRANTED

**Need help with the following Committees**

* Gala Sponsors and donations needed- tickets, vacations homes, wine, gift cards, etc.
* Volunteers for Grilled Cheese and soup luncheon for Teachers & Staff February 14th, 2024 @ 10:30am. Looking for additional crockpots.
* Teacher Appreciation Week: 5/2-5/6
* Graduation Signs
* Fundraising/ Corporate Donors
* Our PTO website lists our sponsors either parent lead or community lead that could benefit from the PTO promoting and encouraging their usage. Please peruse the website for the lists of these vendors that most likely will give RS discounts. We do NEED someone to oversee passive and active fundraising avenues for the PTO!

**PTO FINANCIAL REPORT**

**9:05am**

* **Financial Update and Budget – Wendy Stoeckel**
	+ Finished January with little over $36k. A few donations came in thru website & will be deposited this month. $7k in gala ticket & sponsor sales. $20k in gala expenses should be covered in ticket sales. Should have $40k in reserves to start 2024-25 school year. $2k for March Student Appreciation Events & could be rolled over to self-defense training. $3k in student grant monies. April Water Day/ Field Day budget of $10k. Monies earmarked for Prom for Wetzel’s Pretzel Truck. Graduation refreshments budgeted. Need volunteers for yard signs for 8th grade & seniors.

**REMINDERS**

**9:15am Reminders**

**Ventura Meeting 2023-2024 Meeting Schedule**

*\* 1st Wednesday of the Month via Zoom (Meeting ID: 859 1137 2784; Password: 308664)*

* Wednesday, March 6th at 8:30 am
* Wednesday, April 3rd at 8:30 am
* Wednesday, May 1st at 8:30 am

**MEETING CLOSE**

**9:15am Open for Comments & Questions**

* Monday Valentine’s Day bag stuffing w/ distribution 14th & February 14th 10:30am Staff & Teacher Luncheon start time.

**9:16am Adjournment made by Shea Willis**

Meeting minutes taken by Ventura PTO Secretary Nicole Singh *on 2/07/2024*

*Copies of all RS PTO meetings are retained permanently in the board record book in the Rancho Solano Upper School Principals office as well as on the RS PTO secure website.*