



RANCHO SOLANO PTO, INC.

Rancho Solano PTO, Inc.

Meeting Agenda

August 2024

Corinne Kotila -PTO Inc President

Rachelle Colberg – Vice-President

– Treasurer

Jen Millikin- Secretary

Kyle Robertson – LS Committee Leader

Shea Willis – US Committee Leader

Deborah Shafron – Athletic Booster Club Committee Leader

WELCOME

8/1 **Called to order by Corinne Kotila**

- Attendees:

OLD BUSINESS

- **Greenway Campus Updates** by Kyle Robertson:
- **Ventura Campus Updates** by Shea Willis:
- **Athletic Booster Club Updates** by Debbie Shafron:
- **Michelle Boncel** - Follow up: IRS Letter
- **PTO, Inc. Updates** – Corinne:
 - 70 year celebration: work has started on the event to Take Pl., October 19th. This event will replace bingo night, gala, and spring carnival. Will include rides, raffle, silent auction, bounce houses, entertainment. All-inclusive price at \$60 per person committee is meeting by biweekly through August.
 - Circle of giving program (Emily)
 - Leadership contribution to birthday party auction?

- **All RS Campuses Report Updates by the Principals:**
 - **Greenway Lower Campus-** Theresa Navabi – not in attendance.
 - **Ventura Upper MS Campus-** Erika Goethe – Not in attendance.
 - **Ventura Upper HS Campus – Gordon Brown:**
 - Prepping for graduation
 - Going on senior trip to Orlando
 - IB exams going well
 - **Athletic Department and New Campus Build Out-** Aaron Trigg:
 - Fundraisers were financially successful
 - **Managing Director – Scott Salk:**
 - Final PAC meeting: focus on parent engagement, more info/knowledge sharing regarding college requirements/counseling
 - Putting together new camps for K–8th
 - Leadership working on summer communications
 - Working through budget for next year
 - Meeting with maintenance towards an earlier response to needs/improvements over summer
 - New security/response system at lower school
 - Missions at 91% looking at 60 more students from 6th-12th
 - Townhall update ownership settled by beginning of next school year

CAMPUS/LEADERSHIP UPDATES

- **All RS Campuses Report Updates by the Principals:**
 - **Greenway Lower Campus-** Theresa Nabavi –
 - **Ventura Upper MS Campus-** Erika Goethe:
 - **Ventura Upper HS Campus – Gordon Brown:**
 - **Athletic Department and New Campus Build Out-** Aaron Trigg: no email
 - **Managing Director – Scott Salk:**

COMMITTEE REPORTS

- **Greenway Campus Updates –** Newsletter went out, Mustang giving circle, spirit wear live yesterday, professional development lunches Early release day, PTO Lunch for staff Monday with gifts, Meet and Greet Tuesday, Mix n mingle 16th Tommy Bahama, Room rep handbook, Snack Fairy grade level, New Chair structure, Campus banner sponsor, Tent \$68K PTO contribution lease thru May. All TVs Ordered, Recess Refresh

- **Ventura Campus Updates** – Ventura: one time ask \$300 (\$500 gets a hat), Mustang giving circle, Mix n Mingle 23rd Cul Dropout, Grade Reps, TAW, Middle School Swim Party Aug 3rd. Upper School Water day, Chairs delivering Monday, parking sign, Birthday treats, Updating favorite things on the website, Sign up genius volunteers, PTO open positions,
- Mustang Circle: Shea & Emily program launch
- **Athletic Booster Club Updates:** Website updates, Golf March at Talking stick, Mustang Circle,
- **Michelle Boncel** – no email
- **PTO, Inc. Updates** – Corinne: October 19th 5-8. Goal of \$30 raised

NEW BUSINESS

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- Circle of giving program (Emily)
- Leadership contribution to birthday party auction?
- Doug to share research on re-platforming the PTO websites
- Corinne: leadership updates, committee updates, 70th anniversary celebration, Mustang giving circle
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FUTURE EVENTS

Reminder of future PTO Inc Meetings:

- 8/1
- 9/5
- 10/3
- 11/7
- 12/5
- 1/2
- 2/6
- 3/6
- 4/3
- 5/1

ADJOURNMENT

