



RANCHO SOLANO PTO, INC.

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Meeting Agenda

September 5th 2024

Corinne Kotila -PTO Inc President

Doug Malmgren – Vice-President
– Treasurer

Jen Millikin- Secretary
Emily Klein Alice – LS Committee Leader

Shea Willis – US Committee Leader

Kyle Robertson – Athletic Booster Club Committee Leader

WELCOME

9/5 9:01 Called to order by Corinne Kotila

- Attendees: Corinne Kotila, Jen Millikin, Doug Malmgren, Scott Salk, Erika Goethe, Aaron Trigg, Michelle Boncel, Kyle Robertson, Shea Willis, Emily Alice Klein

OLD BUSINESS

- Greenway Campus Updates** by Emily:
 - Newsletter went out, Mustang giving circle, spirit wear live yesterday,
 - professional development lunches Early release day, PTO Lunch for staff Monday with gifts, Meet and Greet
 - Tuesday, Mix n mingle 16th Tommy Bahama, Room rep handbook, Snack Fairy grade level, New Chair structure,
 - Campus banner sponsor, Tent \$68K PTO contribution lease thru May. All TVs Ordered, Recess Refresh
- Ventura Campus Updates** by Shea Willis:
 - Ventura: one time ask \$300 (\$500 gets a hat), Mustang giving circle,
 - Mix n Mingle 23rd Cul Dropout, Grade Reps, TAW, Middle School Swim Party Aug 3rd. Upper School Water day,

- Chairs delivering Monday, parking sign,
- Birthday treats, Updating favorite things on the website, Sign up genius volunteers, PTO open positions,
- **Athletic Booster Club Updates** by Kyle: Website updates, Golf in March at Talking stick, Mustang Circle,
- **Michelle Boncel** - IRS Letter
- **PTO, Inc. Updates** – Corinne:
 - Website buildout
- **All RS Campuses Report Updates by the Principals:**
 - **Greenway Lower Campus-** Theresa Navabi –
 - **Ventura Upper MS Campus-** Erika Goethe –
 - **Ventura Upper HS Campus** – Gordon Brown:
 - **Athletic Department and New Campus Build Out-** Aaron Trigg:
 - **Managing Director** – Scott Salk:

CAMPUS/LEADERSHIP UPDATES

- **All RS Campuses Report Updates by the Principals:**
 - **Greenway Lower Campus-** Theresa Nabavi – not in attendance
 - **Ventura Upper MS Campus-** Erika Goethe:
 - Middle school clubs started.
 - Prepping for progress reports and conferences
 - **Ventura Upper HS Campus** – Gordon Brown: not in attendance
 - **Athletic Department and New Campus Build Out-** Aaron Trigg:
 - Fall sports started, high school volleyball started
 - Hosting athletic parent seminar
 - Swimming and cross-country meets underway, traveling to flagstaff for a meet
 - **Managing Director** – Scott Salk:

- Suggest a shuttle bus for parents parking far away during the 70th birthday party
- Lease on business park next door has been signed

COMMITTEE REPORTS

- **Greenway Campus Updates – Emily Alice Klein**
 - One time ask of \$250 per family
 - 22K raised from the mix and mingle
 - Sub committees have found families for the teacher lunches
 - Working on dates for the royal weekend
- **Ventura Campus Updates – Shea**
 - Doing well reaching donation goal, using a pizza party incentive to reach 55k goal.
 - Mix n Mingle successful
 - A few families have joined Mustang Circle
 - Prepping for senior events (retreat, breakfast, paint parking spots)
 - Homecoming week of Sept. 25th, dance on 9/28
 - Sign-ups full for teacher lunch appreciation for the year
 - Granted a request for piano stand for baby grand piano
- Mustang Circle: Shea & Emily program launch
- **Athletic Booster Club Updates:**
- **Michelle Boncel – IRS letter, sending power of attorney to Corinne to sign so she can speak with IRS.**
- **PTO, Inc. Updates – Corinne & Doug**
 - Bank accounts all closed and moved to Chase
 - Rancho anniversary party will be October 19 from 5 to 8 PM, activities for all ages.
 - Three sponsorships sold right away, general admission is \$10. There is space for student involvement/showcasing work goal from event: raise 30K, but hoping for 50K.
 - **Doug:**
 - Leaving membership tool kit due to page, limitation and costs
 - Blue host: Will need web, designer, or their skill set to help transition. Planning to make transition over winter break.

NEW BUSINESS

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FUTURE EVENTS

Reminder of future PTO Inc Meetings:

- 8/1
- 9/5
- 10/3
- 11/7
- 12/5
- 1/2
- 2/6
- 3/6
- 4/3
- 5/1

ADJOURNMENT

